

# Test Results and Interview Guide

Candidate: Assessment: Completed: Prepared for: **Richard Wantsajob** Teacher - Postsecondary (Short plus Video Interview) June 15, 2025 Sara Maple Example Company

# What's Included

- Overall Score
- Competency Summary Table
- Comparison Matrix
- Detailed Competency Results with Interview Guide
- Recorded Audio/Video Results

**Important Note:** The Teacher - Postsecondary (Short plus Video Interview) assessment measures key factors related to high performance and tenure in this job. Attribute types measured vary by test, but can include cognitive ability, skills, knowledge, personality characteristics, emotional intelligence, and past behavioral history. This report includes a one page summary, followed by detailed results with an embedded interview guide. Note that these results should always be used as a part of a balanced candidate selection process that includes independent evaluation steps, such as interviews and reference checks.

Proprietary and Confidential



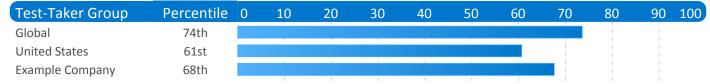
# **Overall**

Candidate	Score		Interpretation				
Richard Wantsajob	74	0	35	50	65	80	100
rich.wantsajob@gmail.com Teacher - Postsecondary (Short plus Video Interview) June 15, 2025		v		20			100
Summary: Moderate to High Performance Potential			Key Candi Highe Lowe		ore		

# **Competency Summary**

Competency	Score	Interpretation			
Cognitive Abilities (relates to job performance, problem-solving	g, ability to learn, etc.)				
Analytical Thinking and Attention to Detail	71	0 35 50 65 80 100			
Skills/Knowledge (relates to immediate readiness)					
Interview Questions	95	0 35 50 65 80 100			
Education Delivery Fundamentals	93	0 35 50 65 80 100			
Personality Characteristics (relates to fit with the job/team env	vironment)				
Adaptability	89	0 35 50 65 80 100			
Drive	85	0 35 50 65 80 100			
Integrity	10	0 35 50 65 80 100			
Resilience	72	0 35 50 65 80 100			
Teamwork	77	0 35 50 65 80 100			
Emotional Intelligence (relates to situational judgment, perform	nance and teamwork)				
Empathy and Emotional Self-Control	75	0 35 50 65 80 100			
Behavioral History (relates to performance and turnover)					
History Survey - Performance	83	0 35 50 65 80 100			
History Survey - Tenure	63	0 35 50 65 80 100			

Percentile scores indicate how the candidate compares to other test-takers within various groups. The candidate scored equal to or better than the fraction of test-takers indicated by the percentile.



Copyright 2025, HR Avatar, Inc. All Rights Reserved.

4



Candidate:	Richard Wantsajob, rich.wantsajob@gmail.com
Assessment:	Teacher - Postsecondary (Short plus Video Interview)
Authorized:	June 15, 2025, by Sara Maple, Example Company, qamailsaram.mike@hravatar.com
Started:	June 15, 2025, 12:23:28PM EDT
Completed:	June 15, 2025, 12:23:28PM EDT
Overall Score:	74

# **Cognitive Abilities Detail**

This section contains a list of job-related cognitive abilities that have been evaluated in a job-like context using simulation technology. Studies have demonstrated that cognitive abilities are highly correlated with job performance for many jobs. Abilities also correlate with problem-solving and the ability to learn quickly.

## Detail

## Interview Guide

Analytical Thinking and Attention to Detail Score: 71



#### Description:

This scale indicates both the capacity to think in a thoughtful, discerning way, to solve problems, utilize resources, analyze data, and apply attention to detail. Individuals who demonstrate high amounts of analytical thinking are able to recognize patterns rapidly, navigate through problems, and resolve difficult problems systematically. Individuals who demonstrate high attention to detail produce work products that are consistently accurate and require little checking. They rarely forget schedule commitments or overlook even the smallest details.

#### Interpretation:

Strong scores in this area correlate with above average performance for many jobs.

Usually able to think in a thoughtful, discerning way. Capable of solving difficult problems, planning many-featured tasks and projects, organizing multiple resources, and analyzing complex data with only occasional assistance. Usually able to quickly recall and use information when needed or appropriate. Additionally, can usually achieve a high degree of thoroughness and accuracy in work tasks. Can you give me an example of where your attention to detail or your thoughtful analysis of a situation helped make a project successful?

T

2

1 Poor example. Does not show attention to detail or analytical ability.





5 Strongly relevant and clear example.

T

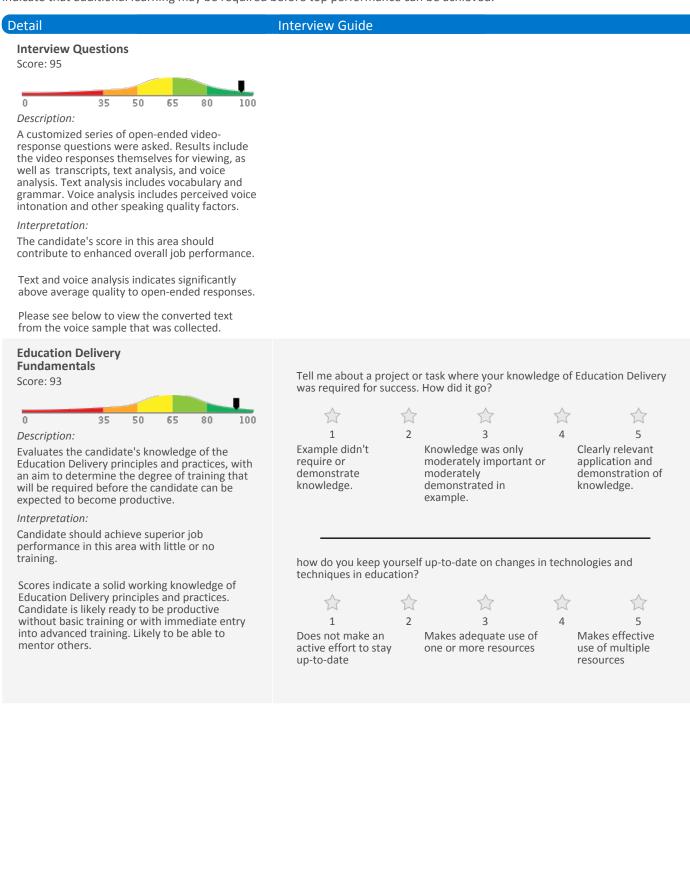
How do you handle a situation when you've messed up due to overlooking an important detail?





# **Knowledge and Skills Detail**

This section contains a list of job-related knowledge areas and skills that have been evaluated. Low scores in these areas often indicate that additional learning may be required before top performance can be achieved.

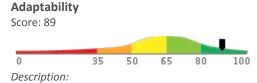


# **Personality Characteristics Detail**

This section contains a list of personality characteristics that are frequently associated with job performance. Remember, these are not skills and do not indicate the ability to do a job. Rather, they can be used to evaluate the candidate's fit with the general needs of the job and the organizational culture. Sample interview questions are provided to gather more information.

## Detail

## **Interview Guide**

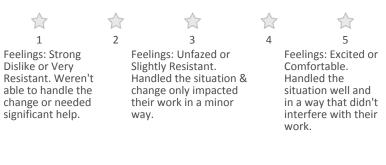


This scale reflects how accepting a person is of frequent or substantial changes in his or her job requirements. Changing work requirements usually cause stress and put pressure on an individual to adapt. High scorers usually thrive under changing work conditions, while low scorers may burn out or become paralyzed. In more stable job circumstances, high scorers may become bored, while low scorers would remain satisfied.

#### Interpretation:

The candidate's score in this area should contribute to enhanced overall job performance.

Thrives on change. Sees self as very flexible and easy-going. However, he or she may often be perceived as disinterested, unmotivated, or too easy-going in times of upheaval. Describe a time where you had to adapt to some significant changes at work. How did you feel? How did you handle the change?



What are some of the techniques you use to keep yourself from getting burnt out when faced with ever-changing conditions?



Copyright 2025, HR Avatar, Inc. All Rights Reserved.

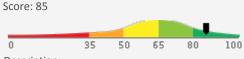
5

in extra effort.

## Detail

## **Interview Guide**





#### Description:

This scale reflects the degree to which an individual will work hard to achieve goals and solve critical problems in the organization. High scores on this scale indicate a person will be diligent in their work and use all necessary sources to solve problems. Low scores on this scale indicate a person may be unenthusiastic about work and may struggle with complex tasks and challenges.

#### Interpretation:

The candidate's score in this area should contribute to enhanced overall job performance.

Highly motivated by challenging goals and tasks, financial rewards, and/or recognition, and willing to work very hard to succeed. Very focused on understanding guidelines, following the rules and personal achievement.

Describe a time when you had some extra time available at work. How did you use this extra time?

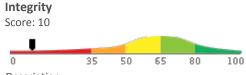
2 3 1 4 Did not use their Used their time in a Used time in a beneficial way and time in a beneficial work related way, but way, or in a way those efforts didn't added value to the that added value to demonstrate hard work organization. Showed ability to the organization. or added value (easy). work hard and willingness to put

How do you react when you are faced with obstacles while trying to achieve a goal? How do you overcome them?

2 1 3 4 5 Reaction: Reaction: Ready but not **Reaction: Excited** and ready. Overwhelmed. excited. Candidate shows they are able to Candidate shows Struggles to come up with a clear way overcome the obstacle they are able to to overcome the but only by doing the overcome the obstacle and bare minimum. obstacle by putting in extra effort and doesn't demonstrate hard being diligent. work.



## **Interview Guide**



#### Description:

This scale reflects the degree to which an individual acts positively towards the organization, avoids unnecessary risk, and, simply put, does the right thing. High scores on this scale indicate a person will act in the organization's best interest, follow the rules, and work hard under limited supervision. Low scores on this scale indicate a person may engage in risk-taking behaviors, work to undermine the organization, and only do the bare minimum.

#### Interpretation:

The candidate's score in this area indicates risk of a negative impact on performance for some jobs. Additional probing is strongly recommended.

Distrusts the organization and management. Frequently assumes new ideas or changes will have a negative individual impact. Can be defensive regarding his or her own work, or show hostility towards management or company policies. May take unnecessary risks on the job. What circumstance(s) might cause you to withhold information from your supervisor? How would you judge whether doing so would be justified?

V 2 5 1 3 4 Shows that they Explains only situational Explains only are not concerned circumstances. situational about ethics or Judgement does not circumstances, or organizational stem from an ethical no circumstances. values/rules. standpoint. Judgement stems from ethical standards.

Do you think it's ever okay to withhold information from your supervisor? How would you judge whether doing so is okay or not?

Ŵ T 1 2 3 Answer shows that Explains only situational they are not circumstances. concerned about Judgement does not ethics or stem from an ethical organizational standpoint. values/rules.

5 Explains only situational circumstances, or no circumstances. Judgement stems from ethical standards.

Δ

T

# **Interview Guide**



Score: 72



#### Description:

This scale reflects the degree to which an individual can withstand adversity, bounce back from difficult events, and be persistent in doing work tasks despite difficulties that come their way. High scores on this scale indicate a person will likely be able to deal with difficult situations with ease, perceive they have control over events in their life, and continue to push forward to achieve goals. Low scores on this scale indicate a person may claim that mistakes/failures were out of their control. Low scorers tend to not cope well with on-the-job stress and don't put in the extra effort to achieve success when obstacles come their way.

Please note that resilience is not a fixed trait. Unlike many other personality characteristics, resilience can be developed over time. Additionally, multiple factors can influence how resilient a person is within a specific situation. In recognition of these features, additional probing using suggested interview questions is strongly recommended.

#### Interpretation:

The candidate's score in this area should contribute to enhanced overall job performance.

Responses indicate that the candidate can effectively work through difficulties at work by exhibiting positive emotions and the ability to take control of events. Candidate can likely push forward to achieve their goals, even when obstacles come their way.

Describe a time when something at work/school didn't go as planned. How did you feel? How did it impact your work moving forward?

1 3 4 Feelings had a Feelings are true to the Feelings are true to negative outlook. situation. Event the situation but Event impacted impacted their work in a with a positive outlook. The event their work in a negative way but were negative way, they able to learn from it and impacted their weren't able to work in a positive persevere. learn from it or way or didn't persevere. impact their work at all.

How do you normally react to bad news?

1

They get upset and

don't know how to

work through the

challenges.

2

3

to fix the challenges.

4 They get upset, however they see the positive outlook and have a plan

5 They are able to

5

see the positive outlook in the long run and it doesn't impact their work.



## **Interview Guide**

 $\widehat{\mathbf{v}}$ 

1

incapable of

opposite

working in the

environment.

or individual and

feel they would be



Score: 77



#### Description:

This scale reflects the degree to which an individual works well with teams and maintains positive interpersonal relationships. High scores on this scale indicate a person will thrive in collaborative team settings and maintain highquality relationships with coworkers. Low scores on this scale indicate a person will prefer working on individual projects and may struggle to maintain close working relationships with colleagues.

#### Interpretation:

The candidate's score in this area should contribute to enhanced overall job performance.

Actively cultivates relationships. Comfortable meeting new people and sensitive to how others feel. Works with colleagues and seeks input to develop friendships and meet goals.

Describe a time when you worked in a team. What was your role? How did you delegate tasks with the other team members?

Ŵ Ŵ Ŵ 2 3 5 1 4 They describe their They describe their role They describe their role in a way that in a way that doesn't role in a way that does not show show significance. shows significance. significance. Delegation tactics were Delegation tactics Delegation tactics efficient and helpful. were efficient and were not efficient helpful. or helpful. Do you prefer working in teams or by yourself? Why?

23 T 2 3 They choose teams

They feel they would work well in either environment but are unable to back that up with rational reasons.



N

4

**Response reflects** rational reasons for why they prefer teams, individual, or both. They feel they would work well in either environment.



# **Emotional Intelligence Detail**

This section contains a list of emotional intelligence characteristics that indicate how tuned in a candidate is to his or her own emotions, and those of others, as well as the candidate's ability to control his or her behavior in light of the emotions he or she is experiencing. These traits can often impact performance in groups or teams. Sample interview questions are provided to gather more information.

## Detail

#### **Interview Guide**



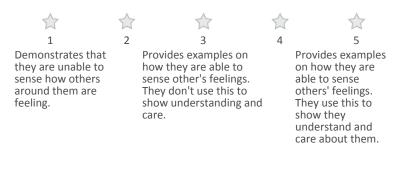


This scale reflects both the ability to sense and understand other people's feelings, feel sympathy for others, and see things from other people's point of view, and the ability to manage the desire to satisfy urges or impulses, showing restraint and managing behaviors to ensure appropriate and effective interactions with others.

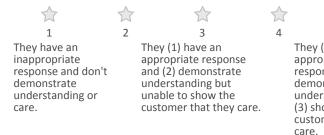
#### Interpretation:

The candidate's score in this area should contribute to enhanced overall job performance.

Demonstrates strengths in sensing the emotional needs of others, sympathizing with other people's problems, and seeing things from other people's point of view. Likely to be effective at demonstrating to customers or coworkers that they understand and care about them, resulting in improved customer loyalty, stronger work relationships, and reduced levels of conflict in the workplace. How well can you sense how others around you are feeling? How do you use this information when interacting with them?



What do you typically do when you are working closely with someone who is very upset?



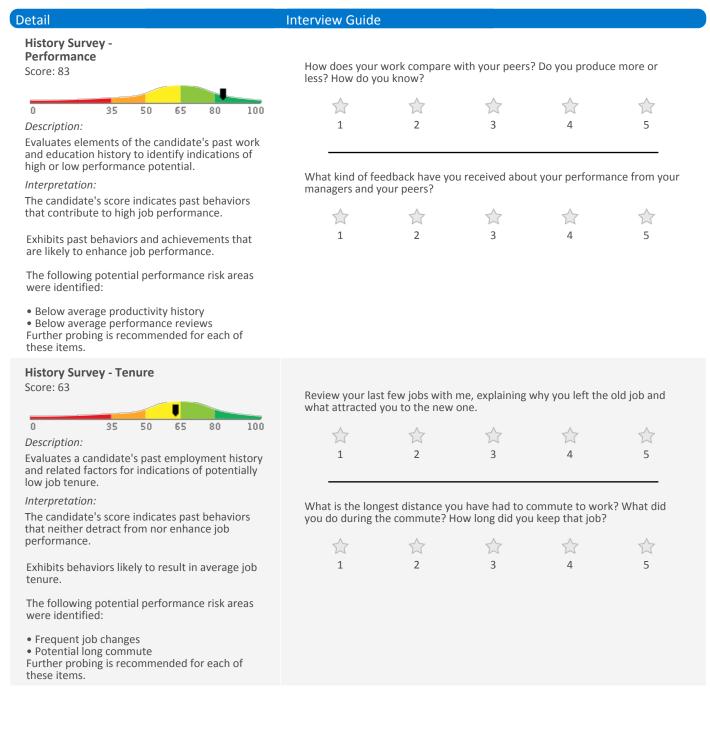
5 They (1) have an appropriate response (2) demonstrate understanding and (3) show the customer that they care.

Ŵ



# **Behavioral History Detail**

This section evaluates answers the candidate gave concerning his or her work-related history. Studies often show that a candidate"s past behavior often indicates his or her future behavior. Potential caution areas (if any) are specified in each detail section.



# Audio/Video Responses

During the assessment, the candidate was asked to answer open-ended answer to one or more questions by either audio or video. If the candidate did not have the ability to upload audio or video they were asked to write their responses. The text of their responses as well as any included analysis of their speaking or text is provided below. Additionally, you can click on the links below (or cut and past into a web browser) to view or listen to their response directly.

Question	Response
Please describe something you like to do during your free time.	Hello, my name is Sandy. Something that I like to do during my free time is play music. I think it is a great escape. I think it's very relaying. I think it being grow

Hello, my name is Sandy. Something that I like to do during my free time is play music. I think it is a great escape. I think it's very relaxing. I think it helps grow your mind as you age. Uh, everyone in my family plays music. So it's a highlight of my day if I get to pick up an instrument and play as well as sing, whether that be in the car or at home. I also like to spend a lot of time with family and friends. They're very important to me. They support me a lot. So spending time with them provides me with a lot of happiness.



View this video recording:

Talk about yourself. Start with your name, then add whatever you want.

Oh, goodness, where to start. There's a lot that I could say about myself. I feel what's more important to this interview is my education. Um, I had my undergraduate in psychology, just a bachelor's in science and then moving on to my master's degree. I have a master's in science, in industrial organizational psychology. Uh, a lot of my free time is spent with friends and family. I love to play sports. I love musical instruments. I love going on adventures. I love staying healthy when I can as well, both mentally and physically. And I would say that's, that's the best start to me. Oh, I also have a dog. His name is Sammy and he is an absolute sweetie. He is my life.



View this video recording:

What are your biggest strengths and weaknesses?

So to start with my biggest strengths, I would say I have a lot of leadership skills. I have been in leadership positions all of my life, even from elementary school, moving all the way through college and even now in the workplace, uh I love, you know, leading others and, and having that role, I'm a very strong communicator. I believe communication is very um a lot of my peers and coworkers have, have talked about that as well that I'm very, I'm almost an over communicator not to bleed too much into the weaknesses, but I am very high on the communication side. I'm very creative. I, I have had creativity throughout my life with, with music and art. Um and that has bled into uh psychology as well. I am very good with time management. I'm very organized, it comes with the, the position as well. Uh I'm very curious, I love growing my, my learning ability as far as weaknesses. I, I could say in part that over communication could be a weakness. I notice that sometimes in emails, my emails are, are very lengthy for certain things because I feel that I have to over communicate to make sure that everything is clear to all different types of parties as well as a weakness being that I always put my health first before my job. So if necessary, if needed, I put my health and the health of my closest family members first.



View this video recording:



Question	Response
How does your experience relate to the job you are applying for?	Both my job experience and my education experience relate to the job that I'm applying for. I have had over five years of job experience directly related to the same task expected on this job. And my degrees, both my bachelor's and my master's applied directly to the job that I'm applying for.
Why do you think you would succeed in the job you are applying for?	I believe that I will succeed in this job because of my education and my job experience previously talked about in the last question. Um that and just my dedication to what this company stands for. I, I really do believe in this company. I think that I am a good fit for what is being asked of me. And I think that I will also be able to expand the scope of the job even further, hopefully helping the company more than it has already been helped.
What would your most recent or current manager say about your performance?	My current manager would say that I have pretty high level performance more likely in the top 5% of the people in our current company. I remember in my last annual review with him, uh He mentioned that my only fault was that I was too organized, um almost intimidatingly. So, um so I believe that my manager would say that my performance is really good. Um We haven't had any issues in the past um recent managers before that would say the same. I've always gone above and beyond with my performance as doing more of what was asked of me.
Talk about where you see yourself five years from now.	I plan on continue working in my field. Hopefully at a more senior level, more gained experience, more leadership responsibility, maybe even going to a few conferences, maybe speaking at conferences. I I plan to really hone in on this field and take it above and beyond. Um and hopefully be working for your company.
Why is the human resources function so critical to most organizations?	Human resources is critical for many reasons. Uh It provides structured methods to address and resolve conflicts within the workplace. It creates a harmonious work environment. It maximizes employee productivity in some cases and overall, it protects the company uh with any issues that may arise within the workforce.





## Response

I initially developed my human resources knowledge by going to school in the fields that I went through. Um As far as keeping it up to date, I am a part of many newsletters. I keep up to date with all the laws and changes, with hiring and, and development and training, as well as attending conferences and being a part of newsletters.



View this video recording:

Is there anything you want to tell the company that you haven't had a chance to say yet?

How did you develop your human resources

knowledge and how do you keep it up-to-date?

I am just very excited for this opportunity. I hope I get moved to the next step so I can get to know you all a little bit better if an assessment is given, I can't wait to take it to show you my level of skills. And um that is it.

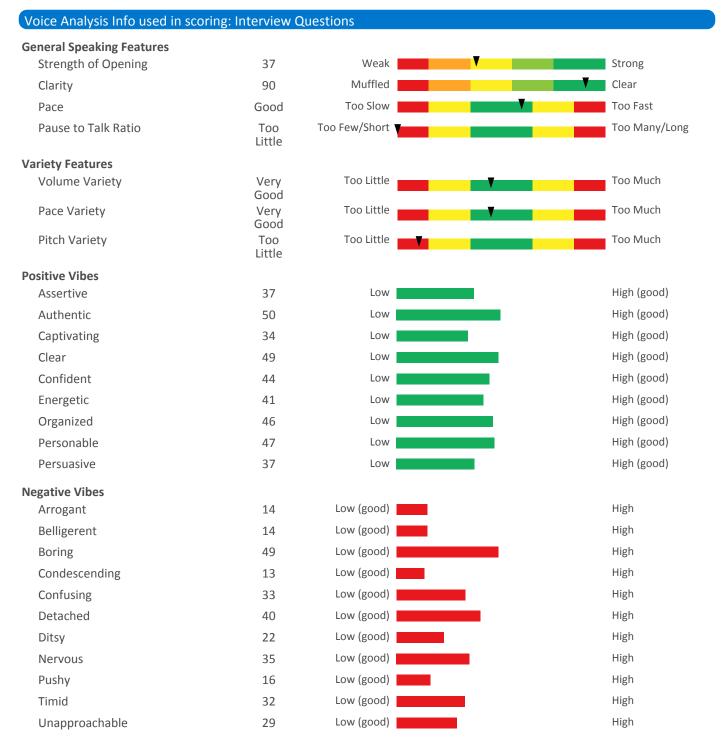


View this video recording:



# **Voice Analysis Information**

Spoken voice samples are processed through an artificial intelligence-based algorithm to determine how the speakers voice and speaking style is perceived by others. The following statistics and ratings were collected as part of this analysis and these were used in calculating the related competency scores.





# **Identity Confirmation Photos**

The following photos of the candidate and any identification were uploaded during the assessment session.

Photo Analysis Results	
- Risk:	Medium risk of cheating based on image inconsistencies
- Percent match among processed faces	100%
- Total images processed	17
- Total images with valid faces	14 (82%)
- Total pairs of faces compared	13
- Pairs in which faces matched	13 (100%)



Pre/Post-Test Photo



ID Photo



In-Test Error Detected (No Face Detected)



In-Test Error Detected (No Face Detected)



In-Test Error Detected (No Face Detected)



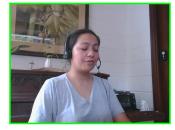
In-Test Photo



In-Test Photo



In-Test Photo



In-Test Photo



Pre/Post-Test Photo



# **Resume or CV**

## Summary Updated on June 15, 2025, 12:23:30PM EDT

Motivated career professional with extensive experience in office administration and management. Proven track record of improving efficiency, reducing costs, and enhancing office operations through strategic initiatives and technology implementation.

## Objective

I am seeking a role where I can use my many skills and my exceptional judgment and empathy for customers to make a difference to a growing company.

## Education

• Associate of Applied Science in Office Administration, Portland Community College, 2020

## Experience

- General Office Clerk, Paramount Office Management, 09/2023 Present
- Administrative Assistant, Global Enterprises Inc., 04/2021 08/2023
- Administrative Assistant, Innovative Business Solutions Ltd., 07/2019 03/2021

## **Other Qualifications**

- Microsoft Office Specialist (MOS) Certification
- Certified Administrative Professional (CAP)
- International Association of Administrative Professionals (IAAP) Certification

# **Report Preparation Notes**

- Hiring decisions should never be based on a single source of information. The most effective use of this assessment report is as a part of a multi-faceted program of candidate evaluation that includes resume review, interviews, and reference checks.
- Overall vs Percentiles Scores: The overall score reflects the success in the test, based on the mean (average) and standard deviation of the test scores. The percentile score reflects the percentage of test-takers who scored equal or below this overall score. We recommend you use the Overall Score as your primary evaluation criteria. However, percentile scores can often be useful in comparing specific candidates against one another and with a group, such as for test takers in a certain organization or within a certain account.
- Note that comparison information is calculated based on completed instances of this assessment at that time the assessment is scored. As additional instances are completed, the comparative data may change. You can always update a report to the current values by clicking on 'Recalculate Percentiles' within the online results viewing pages at www.hravatar.com.
- Most competency scores are norm-based, which means that they can be interpreted in terms of their distance from the average or mean score. For all scales, a score equal to the mean receives a score of 65 and scores above and below this value are set so that a score change of 15 equals one standard deviation.
- For linear competencies, higher is better across the entire scale. For these scales a score between 65 and 80 (light green) represents 0 to 1 standard deviation above the mean and a score above 80 (dark green) represents more than one standard deviation above the mean. Similarly, a score of 50 65 (yellow) represents 0 to 1 standard deviation below the mean, while a score of 35 50 (orange) equates to 1 to 2 standard deviations below the mean, and a score below 35 represents more than 2 standard deviations below the mean.
- This assessment makes use of data from the Occupational Information Network (O\*NET), which is funded by the U.S. Federal Government - U.S. Department of Labor/Employment and Training Administration (USDOL/ETA) - as a primary source of occupational information. The O\*NET database contains information on hundreds of standardized and occupation-specific descriptors that are continually updated by ongoing research. These data are used in preparing descriptive information as well as setting relative weights between competencies used in calculating the overall score. For additional information about O\*NET, visit http://www.onetcenter.org.
- O\*Net Standard Occupational Code (SOC) Used: 25-1194.00
- O\*Net Version: 29.2
- Sim ID: 14860-5, Key: 0-0, Rpt: 70, Prd: 5705, Created: 2025-06-15 16:23 UTC
- UA: Mozilla/5.0 (Windows NT 6.3; Trident/7.0; Touch; rv:11.0) like Gecko



# **Score Calculation Detail**

The following table provides a summary of how the overall score was calculated from the individual competency scores. Competency scores are calculated on a 0-100 scale by first calculating a Z statistic based on test-taker responses and then transforming the Z value to a scale with target mean and standard deviation. Certain competencies have a normal score distribution where it is best to be closest to the mean. For these competencies we modify the Z statistic by multiplying its absolute value by minus 1 for the overall score calculation. Next, to calculate the overall score, a weighted average of all modified competency Z statistics is computed and this weighted average is itself transformed to a Z statistic, which is then transformed to a score with the same target mean and standard deviation. Finally outlier scores are adjusted if they are below 0 or above 100.

Competency	Score	How applied to overall		Weight (%)	
Adaptability	89.6497	Z-Statistic	1.6433	4.6579	
Analytical Thinking and Attention to Detail	71.3307	Z-Statistic	0.4220	21.9471	
Drive	85.9882	Z-Statistic	1.3992	4.7226	
Education Delivery Fundamentals	93.1597	Z-Statistic	1.8773	11.8296	
Empathy and Emotional Self-Control	75.3248	Z-Statistic	0.6883	5.9148	
Integrity	10.0000	Z-Statistic	-3.6667	4.8261	
Interview Questions	95.3791	Z-Statistic	95.3791	36.9674	
Resilience	72.5231	Z-Statistic	0.5015	4.7226	
Teamwork	77.4558	Z-Statistic	0.8304	4.4121	
Weighted Average of Competency Z-Scores:					
Mean applied to Raw Weighted Avg:					
Standard Deviation applied to Raw Weighted Avg:					
Normalized Raw Score:					
Mean:				65.0000	
Standard Deviation Used	1:			15.0000	
Final Overall Score:				100.0000	



# Notes

(This area is intentionally blank - it's reserved as space for your notes.)